

Project Application

Planning Case File No.:

Date received: _____

Application type: (please check all applicable)					
<input type="checkbox"/> Administrative Use Permit (AUP) Proposed Use: _____			<input type="checkbox"/> Conditional Use Permit (CUP) Proposed Use: _____		
<input type="checkbox"/> Tentative Parcel Map			<input type="checkbox"/> Tentative Tract Map		
<input type="checkbox"/> General Plan Amendment – Map			<input type="checkbox"/> Zoning Code Amendment - Text		
<input type="checkbox"/> General Plan Amendment – Text			<input type="checkbox"/> Zone Change - Map		
<input type="checkbox"/> Lot Line Adjustment			<input type="checkbox"/> Administrative Variance		
<input type="checkbox"/> Site Plan Review – Administrative			<input type="checkbox"/> Variance		
<input type="checkbox"/> Site Plan Review – Planning Commission			<input type="checkbox"/> Other: _____		
Applicant Information			Applicant Representative Information		
Name:			Name:		
Address:			Address:		
Phone:			Phone:		
Fax No.:			Fax No.:		
E-mail:			E-mail:		
Property Owner(s) Information					
Name:			Name:		
Address:			Address:		
Phone:			Phone:		
Fax No.:			Fax No.:		
E-mail:			E-mail:		
Property Information					
Site address(es):					
Assessors Parcel Number(s):			Lot No(s).:		Tract No.:
Zoning:			Overlay Zone:		
Site size (square feet):			General Plan Designation:		
Existing building area (gross square feet):			Redevelopment Area:		
Existing Use:					
Proposed Project Information					
Project name (or request):					
Major cross streets:					
Other agencies required to review/approve project (City, County, State, Federal):					
List previous environmental documents or technical studies prepared for this site:					
Detailed project description: (attach additional sheets as necessary)					
Building Height (feet):			Number of off street parking spaces:		
Percent (%) of site paved for parking:			Project valuation:	\$	
Proposed project scheduling, including phasing: (if applicable)					

PROJECT APPLICATION (continued)

Preliminary Environmental Information		Yes	No	Unknown (please attach explanation)
Are the following items applicable to the project or its effects? (If 'yes' is checked, please attach separate sheet with explanation.)				
Change in existing features of hillsides or substantial alteration of ground contours?				
Change in scenic views or vistas from existing residential areas or public lands or roads?				
Change in pattern, scale or character of general area of project?				
Significant amounts of solid waste or litter generated?				
Change in dust, ash, smoke, fumes or odors in vicinity?				
Change in stream or ground water quality or quantity, or alteration of existing drainage patterns?				
Drainage swales border or cross the site?				
Substantial change in existing noise or vibration levels in the vicinity?				
Will grading be required? If yes, # of cubic yards, (if known) _____				
Site on filled land or on slope of 10% or more?				
Geotechnical study prepared for site? (If yes, please attach copy.)				
Is the site in the Alquist –Priolo Special Study Zone for earthquake fault movement?				
Use or disposal of potentially hazardous materials, such as toxic substances, flammables or explosives?				
Substantial change in demand for municipal services (police, fire, water, sewage, etc.)?				
Traffic study prepared for the site or has it been included in another traffic study?				
Site surveyed for historical, paleontological or archaeological resources?				
Is the proposed project similar, related to, or part of a telecommunication facility?				
If yes, describe the whole action involved regarding the project proposed, including but not limited to later phases of the project, and any secondary, support, or off-site features (other locations) necessary for the project's implementation. (Attach additional sheets as necessary):				
Environmental Setting				
Describe the project site as it exists before the project, including information on topography, soil stability, plants and animals, and any cultural, historical or scenic aspects. Describe any existing structures on the site, and the use of the structures. (Attach additional sheets as necessary.)				
Describe the surrounding properties (north, south, east & west), including information on plant and animals and any cultural, historical or scenic aspects. Indicate the type of land use (residential, commercial, etc.), intensity of land use (single or multi-family, shops, department stores, etc.), and scale of development (height, frontage, setbacks, etc.). (Attach additional sheets as necessary.)				
Property Owner's Statement		Applicant's Statement		
I declare that I am the owner of the property described in this application, or am legally empowered to act on behalf of the owner, and that the information submitted is true, complete, and correct to the best of my knowledge. In addition, I give consent to the applicant to proceed with the above application.		As the applicant, I will adhere to the terms and conditions of the application if an approval is granted. In addition, I understand that while it is the City's policy to provide notice during the application process, it is the applicant's responsibility to track the dates of any hearing or approval expirations.		
Print Name _____		Print Name _____		
Signature _____		Signature _____		
Date _____		Date _____		

PROJECT APPLICATION (continued)