



# Culver CITY

## PUBLIC WORKS DEPARTMENT

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## SUMMARY OF SOME SALIENT POINTS PERMIT PARKING PROGRAM

ADOPTED NOVEMBER 12, 2013

### COMPREHENSIVE REVISION

On Monday, November 12, 2013, the City Council adopted the Procedures and Regulations for Residential Permit Parking Districts (Program). The adopted Program is a comprehensive revision of the permit parking program, with significant changes and enhancements as compared to the previous version of 2004. The complete Program document is available at [www.culvercity.org](http://www.culvercity.org). Following is a summary of some salient points.

### TWO PRE-APPROVED RESTRICTIONS

As part of the adopted Program, the City Council adopted two pre-approved sets of parking restrictions. These parking restrictions are intended to address daytime or nighttime parking intrusion from non-residential sources into residential neighborhoods during the typical business day/week or during the evening/night due to restaurant and bar parking. By pre-approving these two solutions to parking intrusion, relief can be implemented fairly quickly, as compared to the previous program. In part, the reason is that no parking studies are performed and formal meetings before governmental bodies are not required. It can all be accomplished administratively by staff, contingent upon the submittal of a petition on City form, reflecting 75% consensus from one or more blocks.

The **Daytime** parking restrictions allow a maximum of 2-hour parking, Monday through Saturday, from 8 am to 6 pm, whereas residents and visitors displaying a parking permit are not limited to this parking restriction. (7.1.B.i)

The **Nighttime** parking restrictions prohibit parking from 5 pm to 2am, daily, but residents and their visitors displaying a parking permit are not limited to this restriction. (7.1.B.ii)

### PRE-APPROVED PARKING DISTRICTS

As part of the Program, the City Council also adopted 12 parking districts and every residential block in the City is contained in one of these districts. The streets that had parking restrictions prior to the adoption of the revised Program, were adopted into their district with the same parking restrictions. Those street that did not have any parking restrictions were adopted into their district without any restrictions – these streets have the potential to become parking restricted, but only if the residents of the block agree and submit a petition with 75% consensus. City petition forms can be obtained by e-mailing [gabe.garcia@culvercity.org](mailto:gabe.garcia@culvercity.org), or by calling (310) 253-5600; an initial meeting is recommended prior to circulating the petition.

### **GREATER UNIFORMITY**

Currently, there are approximately 20 variations of parking restrictions, and they span the day and night, and are scattered throughout the City. This scenario has inherent logistical challenges and it is not conducive to efficient Program administration or parking enforcement with the end of achieving a change in intrusive parking behavior.

To address this, the new Program prevents further future fragmented parking restrictions by providing the two citywide uniform parking restrictions indicated previously, and authorizes staff to administratively pursue greater uniformity of the existing parking restrictions by modifying some of them. In turn, these actions will contribute to improving the effectiveness of parking enforcement and aid in the administration of the Program. The streets selected to be modified will be given 30 days' written notice prior to implementation of the change.

### **SATURDAYS AND HOLIDAYS**

The City Council has provided the availability of excluding parking enforcement on Saturdays and/or on certain holidays, contingent upon 75% consensus representation from the dwelling units in the district; either of these exclusions are available on a district-wide basis only – that is, every street with parking restrictions in a district would not have parking enforcement on Saturdays and/or on the following holidays: 1) New Year's Day, 2) Martin Luther King Day, 3) Memorial Day, 4) Independence Day, 5) Labor Day, 6) Thanksgiving Day, and 7) Christmas Day.

Briefly, the process has two steps. 1) A petition on City form, from a parking-restricted block is required, documenting a minimum of 75% representation, and requesting one or both exclusions; 2) By use of an advisory survey card mailed to the residents of all the parking-restricted streets in the district, and returned to the City, PW/Engineering staff determines if there is a minimum support of 75% represented in the

advisory survey cards returned, for the proposed exclusions. If the exclusion is supported, then the parking restrictions signs are modified accordingly.

### **DISTRICT VALIDITY OF PERMITS**

The parking permits displayed in residents' and visitors' vehicles are valid on every parking restricted street in the residents' district. However, they are not valid in a different district. Each district will be identified by posted signs.

### **DISTRICT SIGNS**

Many existing permit parking signs have been replaced by new signs indicating the District number, and it is anticipated that most, if not all, of the remaining older signs will be replaced by the end of the year. All vehicles displaying a permit that matches the district number indicated in the posted sign, are exempt from the parking restrictions posted. All other permits not matching the district number posted, are not valid, and will be cited.

### **PARKING VIOLATIONS**

Valid parking permits will not prevent a vehicle from being cited for parking adjacent to a fire hydrant, red curb, blocking driveways, parking at the same location for more than 72 continuous hours, and parking in violation of street sweeping restrictions, among others.

### **RESIDENTS PARKING PERMITS**

As of the writing of this summary, a new Fee Schedule has not yet been adopted by the City Council, and the 2014 parking permit fees are still applicable. When the City Council adopts new fees for 2017, the permit fees will be adjusted accordingly. While this occurs, the fee for each of the first two Annual Residential Parking Permits is \$20. The fee for the 3rd and 4th permit varies, depending on the number of California licensed drivers who reside in the applicant's home. If there is a 3rd licensed driver in the home, then the fee is \$100 for

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the 3<sup>rd</sup> permit, otherwise, the cost is \$222. If there is a 4<sup>th</sup> licensed driver in the home, then the fee is \$150 for the 4<sup>th</sup> permit, otherwise, the fee is \$222.

The fee for the 3<sup>rd</sup> and 4<sup>th</sup> permit is based on, and in lieu of the Hardship Consideration Fee in the previous Program, which was \$444 in the Fee Schedule for fiscal year 2013-2014. The fee of \$444 in the previous version of the Program, did not guarantee that a 3<sup>rd</sup> or 4<sup>th</sup> permit would be issued, since the issuance was dependent upon the lot/buildings configuration. The new Program cuts this cost in half to \$222, and is applied to permits 3 and 4, respectively, thereby making it more affordable than the Hardship fee for those who need to purchase more than two permits. Additionally, the new Program guarantees the issuance of the 3<sup>rd</sup> and/or 4<sup>th</sup> permits, and qualification based on lot/building configuration has been removed.

### VISITOR PAPER PASSES

Dwelling units within permit parking restricted streets may receive, at **no cost**, 12 one-day or 4 three-day visitor paper passes per month, which are distributed on a quarterly basis -- that is, each quarter, 36 one-day or 12 three-day paper passes may be obtained at no cost – a total of **144 one-day** or 48 three-day free visitor paper passes per year.

Additionally, a similar quantity may be purchased monthly at a fee \$12 for 12 one-day permits, 12 more permits may be purchased each month, for a total of **144 one-day** or 48 three-day visitor paper permits per year. Further, for special events, such as birthday parties and other gatherings, up to 25 one-day visitor passes may be purchased per calendar quarter, at a fee of \$25, for a total of **100 one-day** additional visitor paper passes per year. Last, for funeral receptions, memorial services, and in anticipation of these, or the like, up to **25 one-day** visitor paper passes may be obtained per year, free of cost. The combination of all of the above provide a

total possible 413 one-day visitor paper passes per year.

Visitor paper passes require information fields to be accurately written in ink; and these permits may not be reused. The visitor paper passes are intended for use only on visitors' vehicles; if used on residents' vehicles, the permits are not valid and the residents' vehicles are susceptible to being cited.

### VISITOR HANG-TAG

Up to three Annual Visitors' Parking Permits (hang-tags) may be purchased for a fee of \$50 each. These hang-tag permits do not require that any data be filled-in. The hang-tags are over-size so that visitors don't forget to return it and inadvertently drive away with it. Additionally, please be aware that it is illegal to drive with the hang-tag in place.

### COLLEGE STUDENTS/HOUSE GUESTS

Up to two 3-month summertime college students/house guest parking permits may be purchased per calendar year, at a fee of \$50 each.

### IN-HOME SERVICE PROVIDERS

Up to one annual parking permit per year, at the fee of \$20, may be purchased for each of the following in-home service providers: baby sitter, housekeeper, and nanny. Documentation is required to prove the employee-employer relationship and qualify for these permits.

### MEDICAL CARE GIVERS

Up to three annual medical care giver parking permits per year are available at no fee. In case of extenuating medical conditions, additional medical care giver permits may be issued. Documentation is required to prove a medical need for in-home medical care.

### **CONSTRUCTION WORKERS**

Contractors and construction workers providing a service to residents on a parking-restricted street, when such vehicles are parked in connection with, or in aid of the performance of a service, are able to purchase a 30-day parking permit at a fee of \$50. Upon the expiration of the 30-day permit, another 30-day permit may be purchased, contingent upon continued service at the project address in the parking-restricted street.

### **FEES**

As of the writing of this summary, The City Council has not adopted a new Fee Schedule for Fiscal Year 2016-2017. When a new Fee Schedule is adopted, the new fees will apply.

### **PARKING WITHOUT A PERMIT**

A vehicle without a permit may park in a time-limited parking restricted street for only up to the posted time-limit. However, the City Council has adopted an ordinance that limits parking in time-limited parking restricted streets to one time per day, per district, contingent upon the installation of the new signs, which give notice of this new law to the motoring public. Upon expiration of the posted time limit, the unpermitted vehicle shall be removed from the District in which it initially parked, and shall not park in the same District during the same calendar day. If the unpermitted vehicle continues to park in the same District during the same calendar day, it is susceptible to being cited.

### **DELETION OF TWO FEES**

The previous Program contained a \$250 Application fee, and a \$55 fee per parking restriction sign; this fee could be approximately \$550 for a block of average length, for a combined total of approximately \$800. The two fees were paid by the neighborhoods petitioning for parking restrictions. The City Council has deleted these two fees from the new Program.

### **DMV VEHICLE REGISTRATIONS**

California Vehicle Code Sections 4000(a)(1), 4159, 4160, 9865, and 14600 require that a change of address and vehicle registration be filed with the California Department of Motor Vehicles within 10 days after moving. Under the new Program, current California DMV registrations are required to be submitted for all vehicles for which permits are being purchased. The registration must show the subject vehicle is registered at the applicant's home address.

Any applicant who fails to comply with State law, will be issued a temporary, revocable 45-day permit for that motor vehicle. During this period, the applicant should pursue updating their record with the California DMV, which can be accomplished on-line, in person, and by mail.

If a valid California DMV Registration is not submitted by the end of the temporary 45-day period, an Annual Residential Parking Permit shall not be issued. For due reason, staff may revoke the temporary permit prior to expiration with seven (7) day's written notice to applicant. However, at the sole discretion of the City Engineer, the temporary permit may be renewed upon proof to his satisfaction that the California DMV registration was applied for and will be received by applicant within a short period of time. This extension may also be revoked at the sole discretion of the City Engineer.

### **FURTHER INFORMATION**

The Program document contains all the details summarized in this document, and may be viewed online or downloaded from <http://www.culvercity.org/live/transportation-parking/residential-parking>.

If you have questions about the information contained in this summary, or the Program, please call (310) 253-5600, or send an e-mail to [parking.permits@culvercity.org](mailto:parking.permits@culvercity.org).