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Tenth Supplement to Public Order Under City of Culver City Emergency Authority

Issue Date: May 7, 2020

Subject: COVID-19 Roadmap to Recovery Order: Effective May 8, 2020

On March 14, 2020, I issued a Proclamation of Local Emergency, as a result of a positive coronavirus respiratory disease (COVID-19) case in our City as well as a rapid increase in cases throughout Los Angeles County. Since that time, I have ordered a number of additional measures to be taken across the City to protect the public and City workers from an undue risk of contracting COVID-19, and to further slow its spread.

On March 16, 2020, under the authority of Culver City Municipal Code (CCMC) Section 3.09.020.B.1.h(2), I, as the Director of Emergency Services, issued a Public Order enacting City measures to protect members of the public and City workers from undue risk of COVID-19 ("March 16 Order"). The March 16 Order included, among other things, temporary restrictions on certain establishments throughout Culver City, in which large numbers of people tend to gather and remain in close proximity.

Since the issuance of the March 16 Order, various supplemental orders have been issued by the State of California and the Los Angeles County Department of Public Health, as well as a number of our neighboring communities, including the City of Los Angeles.

On March 20, 2020, I issued a First Supplement to Public Order enacting further City measures to protect members of the public and City workers from undue risk of COVID-19 ("March 20 Order"). The March 20 Order issued, and incorporated by reference, any and all orders set forth in *Public Order Under City of Los Angeles Emergency Authority, Subject: SAFER AT HOME*, issued by Los Angeles Mayor Eric Garcetti on March 19, 2020 ("March 19 SAFER AT HOME Order").

Since the March 19 SAFER AT HOME Order, Los Angeles Mayor Garcetti issued revised SAFER AT HOME Orders on April 1 and April 10, 2020. In step with the City of Los Angeles, on April 7, 2020 and April 11, 2020, respectively, I issued a Fifth Supplement to Public Order (incorporating the April 1 SAFER AT HOME Order) and a Seventh Supplement to Public Order (incorporating the April 10 SAFER AT HOME Order).

On May 1, 2020 I issued a Ninth Supplement to Public Order, incorporating the April 27, 2020 City of Los Angeles revised SAFER AT HOME Order, effective through May 15, 2020, which primarily addresses clarifications regarding funeral attendance and real estate showings, and advised that non-essential businesses doing the basic minimum

tasks to maintain operations must have their doors closed and locked and signage stating they are not open.

On May 6, 2020, the County of Los Angeles announced its Roadmap to Recover—a Phased Approach to Reopening Safely, which includes allowing certain non-essential businesses to open on May 8, 2020 for curbside pick-up only; these businesses must adhere to physical distancing and infection control protocols. In addition, auto dealership showrooms will be permitted to open in Los Angeles County, while adhering to physical distancing and infection control protocols.

Consistent with the County of Los Angeles directives on the permitted limited re-openings, and by virtue of authority vested in me under the CCMC as the Director of Emergency Services, I hereby order:

1. Effective May 8, 2020, all florists, toy stores, bookstores, clothing stores, music stores and sporting goods stores may open for curbside pick-up only, with strict adherence to physical distancing and infection control protocols at all times, including but not limited to the use of face coverings for employees and customers.
2. Effective May 8, 2020 auto dealership showrooms may open for sales with strict adherence to physical distancing and infection control protocols at all times, including but not limited to the use of face coverings for employees and customers.
3. Attached hereto as Exhibit “A” are Culver City’s Guidelines for Curbside Pick-up and Auto Dealership Showrooms (“Guidelines”). To the extent these Guidelines conflict with any provision of the CCMC, such provision will not be enforced during the pendency of the Local Emergency, or as long as the Guidelines are in place, whichever is later. These Guidelines may be modified administratively without the issuance of a new Public Order.
4. Except as otherwise provided herein, in allowing a limited number of businesses to open with appropriate safeguards in place, this Tenth Supplement to Public Order is in addition to, and does not supersede nor replace, any previously issued orders, which shall remain in full force and effect.
5. Additional social distancing, infection control, and health and safety measures may be imposed at any time, in my sole discretion, in order to ensure the protection of the public’s health and safety, and the intent of each and every Public Order is carried out.

Any violation of this supplemental order may be enforced under the CCMC, which provides for fines not to exceed \$1,000 or imprisonment not to exceed six months. Each individual officer should use their discretion in enforcing this order and always keep the intent of the order in mind.

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This Tenth Supplement to Public Order shall be effective on May 8, 2020 and shall remain in effect until superseded or rescinded.

Date: 5/7/2020

A handwritten signature in blue ink, appearing to read "John", written over a horizontal line.

John M. Nachbar, City Manager
Director of Emergency Services
City of Culver City

EXHIBIT A

Effective May 8, 2020: City of Culver City Guidelines for Curbside Pickup and Auto Dealerships

Curbside Pick-up in the Public Right of Way (e.g. street or alley)

On-street pick-up may be permitted with the following guidelines:

- Avoid direct hand-off of merchandise, when possible;
- Schedule pick-ups, if feasible, and create protocols to alert staff to a customer's arrival (such as by text, call, or email);
- Require customers to remain in their cars and not congregate on the sidewalk;
- Display a door or sideway (A-frame) sign immediately in front of business frontage and/or parking spaces with the services available (e.g., takeout, curbside pick-up), instructions for pick-up, and hours of operation. Signs must not obstruct pedestrians' passing;
- Require employees to wear cloth face coverings over their nose and mouth to prevent the spread of COVID-19. Customers are also required to wear cloth face coverings when vehicle windows or doors are open.
- Businesses must follow all industry specific health and safety guidelines from the Los Angeles County Department of Public Health posted at <http://publichealth.lacounty.gov/media/coronavirus>.

Curbside Pick-up from Interior Parking Lots (e.g. shopping center or private parking lot)

Parking stalls on private property abutting commercial frontages may be used with the owner's permission for pick-up services with the following guidelines:

- Pick-up parking stalls/locations may not impede driveways, parking aisles, alleys, or streets;
- Drive-through pick-up may be permitted if does not impede driveways, parking aisles, alleys, streets, fire lanes, and does not create queuing into vehicular cross traffic or other business establishment frontages;
- Schedule pick-ups, if feasible, and create protocols to alert staff to a customer's arrival (such as by text, call, email);
- Dedicated pick-up parking stalls shall be located closest in proximity (as reasonably possible) to the structure's/business's entrance and may not include stalls in front of another business's frontage;
- Dedicated pick-up parking stalls (permanent or temporary) shall be signed/labeled as "curbside pick-up stalls";
- Display a door or sideway (A-frame) sign immediately in front of the business's frontage with the services available (e.g., takeout, curbside pick-up), instructions for pick-up, and hours of operation. Signs must not obstruct pedestrians' passing;
- Require employees to wear cloth face coverings over their nose and mouth to prevent the spread of COVID-19. Customers are also required to wear cloth face coverings when vehicle windows or doors are open;

EXHIBIT A

- Avoid direct hand-off of merchandise when possible.
- Follow all industry specific health and safety guidelines from the Los Angeles County Department of Public Health posted at <http://publichealth.lacounty.gov/media/coronavirus>.

Auto Dealerships—Showroom Sales

Auto Dealerships may conduct sales in the showroom and shall adhere to the following:

- Train workers in proper hygiene practices and the use of workplace disease controls;
- Require workers to wear cloth face coverings over their nose and mouth to prevent spread of COVID-19. Customers are also required to wear cloth face coverings when in the showroom or when interacting with dealership employees;
- Provide a place for employees and customers to wash hands with soap and water or alcohol-based hand sanitizer containing at least 60% alcohol;
- Routinely clean and disinfect surfaces and equipment with Environmental Protection Agency approved cleaning chemicals from List N or that have label claims against the coronavirus;
- Practice sensible physical distancing by maintaining at least six-feet between employees, between customers, and between employees and customers;
- Temporarily move workstations to provide at least six-feet in-between workstations;
- Install plexiglass partitions at workstations, if feasible.
- Follow all industry specific health and safety guidelines from the Los Angeles County Department of Public Health posted at <http://publichealth.lacounty.gov/media/coronavirus>.

