



PUBLIC WORKS DEPARTMENT – ENGINEERING DIVISION

9770 Culver Blvd., 2ND Floor
Culver City, CA 90232
(310) 253-5600

APPLICATION FOR GRADING FOR PERMIT

APPLICATION SUBMITTAL DATE:

JOB ADDRESS:

Building Permit #:

LOCATION:

PERMIT SUB-TYPE:

- Drainage & Pavement (on-site driveway)
- Precise Grading
- Rough Grading

ADDITIONAL:

- SWPPP
- Discretionary Project Geotech Report Hydrology Report
- Others: _____

PROPERTY OWNER/APPLICANT:

Name:

Mailing Address:

City/Zip:

Contact Phone #:

Email:

APPLICANT OR CONTRACTOR:

Name:

Address:

City / Zip:

Contact Phone #:

Email: _____

CONTRACTOR’S LICENSE #: _____

DESCRIPTION OF PROJECT:

CERTIFICATE OF LIABILITY INSURANCE:

DATE RECEIVED BY STAFF:



Charles D. Herbertson, P.E., LS
Public Works Director and
City Engineer

(310) 253-5600

Mate Gaspar, P.E.
Engineering Services Manager

FAX (310) 253-5626

GRADING PLAN SUBMITTAL CHECKLIST (1st Submittal)

Submittal Date:

Project Name:

Address or APN:

A complete Grading Plan submittal package includes:

- Grading Plan (2 sets)
- Approved Tentative Map or Site Plan (stamped and signed by Planning Division)
- Copy of existing Assessor Map or recorded Tract Map/Parcel Map
- Form H-2: Itemized Cost Estimate for Improvements
- \$750 plan check deposit

IF THIS IS A DISCRETIONARY PROJECT, THE FOLLOWING ARE ALSO REQUIRED

- Copy of the Project's approved Conditions of Approval and Resolution (from Planning Commission) or the Decision Letter from the Planning Manager (if administrative approval) and all of Public Work's Conditions underlined.
- Geotechnical Report
- Hydrology Study
- Storm Water Pollution Prevention Plan (SWPPP) report. For projects greater than 1 acre, show the WDID number. For projects between ¼ acre and 1 acre, submit a Local SWPPP. (2 sets). Projects less than ¼ acre do not require a SWPPP or Local SWPPP report but include a Water Pollution Control Plan with the Grading set.
- Standard Urban Stormwater Mitigation Plan/LID report (if applicable)

INCOMPLETE SUBMITTAL PACKAGES WILL NOT BE ACCEPTED

Comments: