



E-Mail: [cannabis.permit@culvercity.org](mailto:cannabis.permit@culvercity.org)  
 Phone: (310) 253-5897  
 Web: <http://www.culvercity.org/cannabis>

**Cannabis Business Permit Responsible Person Information Form – Page 1 of 2**

***This form must be completed and submitted by each Applicant, Owner, and Responsible Person, including any entity who is an “Applicant” or an “Owner”.***

*“Applicant” is defined in CCMC 11.17.025 as “any individual or entity applying for a Commercial Cannabis Business Permit under this Chapter, including any officer, director, partner, or other duly authorized representative applying on behalf of an entity. “Responsible Person” is defined in CCMC 11.17.025 as “all owners and operators of a commercial cannabis business, including the Permittee and all officers, directors, managers, or partners, and all persons with authority, including apparent authority, over the premises of the commercial cannabis business.” “Owner” is defined in CCMC 11.17.025 and includes “(1) An entity or individual with an aggregate ownership interest of 10 percent or more in the Applicant or Permittee, whether a partner, shareholder, member, or the like, unless the interest is solely a security, lien, or encumbrance. (2) The chief executive officer of a nonprofit or other entity. (3) A member of the board of directors of a nonprofit.”*

Primary Applicant Name (Legal Business Name): \_\_\_\_\_

**1. Applicant/Owner/Responsible Person Information:**

a) Name (First and Last Name or Entity Name): \_\_\_\_\_

b) Date of Birth: \_\_\_\_\_

c) Home Address: \_\_\_\_\_

d) Phone Number: \_\_\_\_\_

e) Email Address: \_\_\_\_\_

f) Relationship to business (e.g. owner, officer, director, manager, partner, etc.) : \_\_\_\_\_

g) % of ownership for each individual/entity who is an owner: \_\_\_\_\_

**2. Background Questions:**

a) Have you ever been sanctioned or fined for, or enjoined from, operating a cannabis dispensary or retailer in the state without the necessary permits and approvals from the applicable state and/or local jurisdictions? All Entities qualifying as “Applicant” or “Owner” must answer this question.

- Yes
- No

b) Has you ever been convicted of any of the offenses listed in CCMC 11.17.115.C(4)?

- Yes
- No

c) Have you ever been convicted of a misdemeanor, or felony conviction that has since been reclassified as a misdemeanor, involving possession, possession for sale, sale, manufacture, transportation, or cultivation of a controlled substance, including cannabis?

- Yes
- No

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If you answered yes to either 2(a) or 2(b) or 2(c), you are required to attach additional documentation listing each offense and further explanation, including evidence of rehabilitation/mitigating circumstances. Please see the "[Application Attachment Instructions](#)" and "[Culver City Cannabis Business Permit Criminal Background Check Guidelines](#)" for more information on what information to include.

**3. Signed Statement:** If this form is completed on behalf of an entity, this section must be signed by an authorized representative of the entity.

*I declare under Penalty of Perjury that the information provided on this form is true and correct.*

Signature: \_\_\_\_\_

First and Last Name (please print): \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Primary Applicant Name: \_\_\_\_\_