



CITY OF CULVER CITY

9770 CULVER BOULEVARD, CULVER CITY, CALIFORNIA 90232-0507

(310) 253-5800

building.safety@culvercity.org

PLANNING & DEVELOPMENT DEPARTMENT

BUILDING SAFETY DIVISION

Building Permit Requirements: Signage

1. Provide a site plan that shows locations of the proposed signage.
2. Indicate signage dimensions and if the signage is interior or exterior. For exterior signage, provide building elevations.
3. Indicate that all work will shall comply to the following:
 - 2022 California Building Code
 - 2022 California Existing Building Code
 - 2022 California Electrical Code
 - 2022 California Energy Code
 - Culver City Municipal Code
4. For illuminated signage:
 - If new wiring and controls are required, add note "ELECTRICAL PERMIT REQUIRED FOR ELECTRICAL WORK".
 - Add note "ALL ELECTRICAL SIGNS TO HAVE UL STICKERS, INDICATING THAT THEY ARE LISTED AND CERTIFIED (CEC 600.3)".
 - Show the location of the power source and the location of the disconnects.
 - Indicate manufacturer's name and UL E-number.
 - Provide Title 24 forms (2022-NRCC-LTS-E: Lighting – Sign)
5. Show positive attachment to supporting structure and specify type of existing construction.
6. Provide engineered design for any signage that weighs more than 20 lbs., new monument signs, and new billboard-type signage. The drawings and calculations shall be stamped by a CA-licensed Civil Engineer, Structural Engineer, or Architect.
7. When engineered design is required, the supporting structure and the sign anchorage shall be designed for the governing lateral wind/seismic loads.

Effective 1/1/2023