



## Application Period for Culver City Commission, Board, and Committee Appointments

The City Clerk's Office is pleased to announce the recruitment process to fill upcoming vacancies for Culver City Commissions, Boards, and Committees.

**Applications will be accepted by the City Clerk's Office through Wednesday, May 23, 2018 at 5:00 PM. Late applications may not be accepted.**

Openings are available on the following bodies:

**Bicycle and Pedestrian Advisory Committee** (5 Positions – Resident Seats 1, 2, and 3, Resident Senior Seat 1, and Local Business Representative)

**Board of Trustees of the Los Angeles County West Vector and Vector-Borne Disease Control District** (1 Position)

**Civil Service Commission** (1 Position – Seat 1)

**Cultural Affairs Commission** (1 Position – Seat 5)

**Committee on Homelessness** (2 Positions – Seats 3 and 7)

**Disability Advisory Committee** (2 Positions – Seats 1 and 5)

**Fiesta La Ballona Committee** (3 Positions – Seats 5, 6, and 7)

**Finance Advisory Committee** (2 Positions – Resident Seat 3, Business Seat 6)

**Landlord-Tenant Mediation Board** (3 Positions – Tenant, Landlord, Member-at-Large)

**LAX Area Advisory Committee** (3 Positions)

**Parks, Recreation, and Community Services Commission** (1 Position – Seat 3)

**Planning Commission** (1 Position – Seat 5)

**NEW! LAX Community Noise Roundtable** (2 Positions)

**Applicants can complete and submit applications online at:**

[www.culvercity.org/serve](http://www.culvercity.org/serve)

Interviews for these openings are currently scheduled for a Special City Council Meeting on June 4, 2018 and appointments are tentatively scheduled to be considered by the City Council at the Regular Meeting of June 25, 2018. Applicants who are appointed should be prepared to attend an Ethics/Brown Act (AB1234) Training on Thursday, June 28, 2018 at 6pm. Applications will be accepted online, in person, by mail, by fax to (310) 253-5830, or electronically via email to [city.clerk@culvercity.org](mailto:city.clerk@culvercity.org).

Business hours are Mondays – Fridays, 7:30 am - 5:30 pm (closed alternate Fridays).

**Positions will begin July 1st through June 30th, unless otherwise stated.**

**Bicycle and Pedestrian Advisory Committee** (5 Positions – Resident Seats 1, 2, and 3, Resident Senior Seat 1, and Local Business Representative)

The Bicycle and Pedestrian Advisory Committee (BPAC) consists of nine (9) members. The BPAC provides input and participates in planning for City bicycle and pedestrian projects. The Committee meets every other month, on the third Thursday, beginning each January.

**Board of Trustees of the Los Angeles County West Vector and Vector-Borne Disease Control District** (1 Position)

The City Council appoints a single Trustee to represent Culver City for the upcoming calendar year (January-December). The Board of Trustees establishes District policies and makes budget decisions. The regular meetings of the Board of Trustees are held once every two months on the second Thursday of the month at 7:30 p.m. at the District's headquarters located in Culver City. There are a total of six meetings per year (January, March, May, July, September, November). A Trustee must be a resident and an elector (registered to vote) of the city from which he/she is appointed.

**Civil Service Commission** (1 Position – Seat 1)

The Civil Service Commission is comprised of five (5) community citizens who are registered voters in Culver City to serve no more than two (2) consecutive terms of four (4) years each. The Commission's primary responsibilities are to advise the City Council on all matters concerning the civil service system, recommend adoption of amendments to the Civil Service Rules, and provide an appeals procedure for classified employees. The Civil Service Commission meets on the first Wednesday of the month.

**Cultural Affairs Commission** (1 Position – Seat 5)

The Cultural Affairs Commission is comprised of five (5) members who are registered voters in Culver City. The Commission is responsible for acting in an advisory capacity on matters pertaining to the enrichment of the community through fine arts, visual arts, performing arts, arts education, historic preservation and cultural issues; implement the City's Public Art Program; and encourage the integration of cultural affairs into the social and economic fabric of the City to improve the quality of life for residents. The Cultural Affairs Commission meets on the third Tuesday of the month.

**Committee on Homelessness** (2 Positions – Seats 3 and 7)

The Committee consists of seven (7) members who are residents and representatives from the Culver City business and service community. The Committee identifies short and long term strategies to decrease homelessness and improve services to the communities. The Committee on Homelessness meets on the fourth Tuesday of every odd number month.

**Disability Advisory Committee** (2 Positions – Seats 1 and 5)

The Disability Advisory Committee is comprised of nine (9) qualified members. The purpose of the Disability Advisory Committee is to ensure that all persons residing or visiting in this City, regardless of disability, will enjoy an equal opportunity to live, work, learn and play. The Disability Advisory Committee meets at least bi-monthly at a time and place designated by the committee.

**Fiesta La Ballona Committee** (3 Positions – Seats 5, 6, and 7)

The Fiesta La Ballona Committee shall consist of seven (7) members. The purpose of the Committee is to advise and make recommendations to the City Council and the Director of Parks, Recreation, and Community Services on policies and issues related to the City's annual Fiesta La Ballona Event. The Committee shall meet as needed and establish a regular meeting schedule at the first meeting of each Planning Year. Members are appointed for four (4) year terms which begin in November and end in October.

**Finance Advisory Committee** (2 Positions – Resident Seat 3, Local Business Rep. Seat 6)

The Culver City Finance Advisory Committee shall consist of nine (9) members. The Committee provides advice to the City Council based on the specific tasks or duties approved by the City Council. The Committee meets on the second Wednesday of the month.

**Landlord-Tenant Mediation Board** (3 Positions – Tenant, Landlord, Member-at-Large)

The Landlord-Tenant Mediation Board is comprised of twelve (12) members. The purpose of the Landlord-Tenant Mediation Board is to provide mediation services regarding claims of excessive or unjustified rent increases. The Landlord-Tenant Mediation Board meets on a quarterly basis on the last Wednesday of the months of January, April, July, and October.

**LAX Area Advisory Committee** (3 Member Positions)

The LAX Area Advisory Committee is an outside body that reviews airport operations issues that impact their communities and makes recommendations to the Los Angeles Board of Airport Commissioners, the Mayor's Office, City Council, and other appropriate agencies. Appointed representatives serve terms from January 1<sup>st</sup> to December 31<sup>st</sup>. Members attend meetings and occasionally report on committee activity to City Council. Meetings are held the second Thursday of the month at the Samuel Greenberg Board Room in the Clifton A. Moore Administration Building at Los Angeles International Airport.

**LAX Community Noise Roundtable** (2 Member Positions)

The Community Noise Roundtable helps to reduce and mitigate the adverse noise impacts users of the Los Angeles International Airport create on the surrounding cities and provides a mechanism for collaboration between the Airport and the impacted communities. Members attend meetings and occasionally report on committee activity to the City Council. The Roundtable meets on the second Wednesdays of every odd numbered month at 7PM.

**Parks, Recreation, and Community Services Commission (PRCS)** (1 Position – Seat 3)

The PRCS Commission is comprised of five (5) members who are registered voters in Culver City. The Commission advises the City Council and City Manager on matters pertaining to public recreation, parks, recreation/community center facilities, open space and tree programs, and music and entertainment as may from time to time be performed in the City's parks; recommend and support program policies relating to various community service functions of the City, including, but not limited to, programs for youth, teens, seniors, and people with special needs. The PRCS Commission meets on the first Tuesday of every month.

**Planning Commission** (1 Position – Seat 5)

The Planning Commission is comprised of five (5) members who are registered voters in Culver City. The Commission exercises such control over zoning, makes recommendations concerning proposed public works within the City and public improvement in general. The Planning Commission meets on the second and fourth Wednesday of each month.