Step 1: Log into your account

Step 2: Click on Activities on your home screen

Step 3: Search for the CCARP site you are interested in & click add to cart:
Step 4: Click Enroll Now:
Step 5: Select the participant. If the participant is not listed, click on the add family member/friend.
Step 6: Select the weeks you are interested in by clicking the green check mark to the right of each week:
Step 7: Add to cart and determine if you will be paying in full or with a payment plan. If you choose payment plan, you will see the dates your card will be charged:

Step 8: complete the questions:
Step 9: Double check the program you have listed is the correct program. If it is, proceed to check out. If not, click the edit or remove buttons next to the program name.

Step 10: Complete the waivers with initials. Click on the Blue titles to read the directions. The waivers can be returned to info.recreation@culvercity.org or to the Recreation office located at 4117 Overland Ave. Culver City, CA 90230
Step 11: insert your payment information.

Step 12: double check the program you are signing up for is correct, if it is click pay and finish to continue.
Step 13: YOU’RE DONE. You can view the waivers by viewing your receipt.

If you are needing to add more classes/children, keep repeating the steps above until you have added all the classes you need. If you are having trouble, please contact the registration office (310)253-6650.