



## Cannabis Business Zoning & Parking Form – Page 1 of 2

For Storefront Retail (Dispensary) Businesses Only

**Applicant Instructions:** Complete steps 1-11. Compile this form and all required attachments into a single, searchable PDF document. Submit the document with your Cannabis Business Permit application. If you have questions regarding the form, contact the Culver City Current Planning Division at (310) 253-5725.

1. Primary Applicant Name: \_\_\_\_\_
2. Address of Proposed Business Location: \_\_\_\_\_
3. APN(s) of Proposed Business Location: \_\_\_\_\_
4. Primary Applicant Representative First and Last Name: \_\_\_\_\_
5. Primary Applicant Representative Email Address: \_\_\_\_\_
6. Primary Applicant Representative Phone: \_\_\_\_\_
7. **Business Type/Zoning Compatibility:** Check all that apply in the “Business Type” column:

| Table 1                                           |                          | City Staff Use Only                                      |    |    |    |    |     |     |    |    |
|---------------------------------------------------|--------------------------|----------------------------------------------------------|----|----|----|----|-----|-----|----|----|
| Business Type                                     |                          | Land Use Category                                        | CN | CG | CC | CD | CRR | CRB | IL | IG |
| Storefront Retail                                 | <input type="checkbox"/> | General Retail Stores<br>(Parking req.<br>1/350 sq. ft.) |    |    |    |    |     |     |    |    |
| Storefront Retail with Ancillary Delivery Service | <input type="checkbox"/> |                                                          |    |    |    |    |     |     |    |    |

8. **Required Parking Calculation:** Calculate parking spaces required using the [CCMC 17.320.020](#) ratio of 1 space for every 350 square feet. For questions about parking, call (310) 253-5725.

| Table 2                  |       |                                                    |
|--------------------------|-------|----------------------------------------------------|
| Square Footage (sq. ft.) |       | No. of Parking Spaces Required?<br>(≥0.5 round up) |
|                          | ÷ 350 |                                                    |

9. **Parking Plan.** Attach a detailed plan showing gross floor area of the facility and location of all on-site parking. If you are proposing off-site parking, please attach signed lease/option/covenant and a written explanation. Please note that because a Conditional Use Permit is required, there is no “grandfathering” of existing non-conforming parking. The 1/350 sq. ft. parking requirement must be met in all circumstances.

## Cannabis Business Zoning & Parking Form – Page 2 of 3

*For Storefront Retail (Dispensary) Businesses Only*

**10. Sensitive Receptors.** Attach a to-scale radius map, prepared by a [professional firm](#), showing all properties within a 600-foot radius\* from the exterior parcel boundaries of the subject property. This map shall include streets, street names, lot lines, and address numbers. Locate and cross-hatch or shade subject property. Show a north arrow, scale bar and Culver City boundary. Identify on the map for all parcels touching or within the radius line: a) Zoning, b) Business name(s) and specific land use category, c) All sensitive receptors\*\*. See definitions on Page 3. The subject location must be greater than 600 feet from all sensitive receptors. Please note that City Staff will confirm the submitted information with actual on-the-ground conditions.

| <b>Table 3 – City Staff Use Only</b>              |              |                    |                     |                                       |                         |
|---------------------------------------------------|--------------|--------------------|---------------------|---------------------------------------|-------------------------|
| <i>Within a 600 foot radius are there any....</i> | <i>Parks</i> | <i>Playgrounds</i> | <i>K-12 Schools</i> | <i>Preschools or Day Care Centers</i> | <i>Youth Centers***</i> |
| Yes (disqualifying)                               |              |                    |                     |                                       |                         |
| No                                                |              |                    |                     |                                       |                         |

**11. Corner Distancing.** If the subject property is located on a corner parcel, and if the subject property is within 600 feet of a residential zone, show on the required radius map the horizontal distance measured in a straight line from the exterior wall of the structure on the premises, to the closest property line of the nearest property in a residential zoning district within the City. This measurement must be greater than 45 feet (see CCMC 11.17.115).

City Staff Use Only

1. Correct Zoning Verified (Table 1)?      Yes       No

2. Parking Verified (Table 2/Parking Plan)?      Yes       No

3. Sensitive Receptors Verified (Table 3)?      Yes       No

4. Corner Distancing Verified (#11)?      Yes       No

Staff Name: \_\_\_\_\_

Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **Cannabis Business Zoning & Parking Form – Page 3 of 3**

*For Storefront Retail (Dispensary) Businesses Only*

### \*Radius Distance Measurement

Distances are measured as defined in CCMC 11.17.115: “the horizontal distance measured in a straight line from the property line of the sensitive receptor to the closest property line of the lot on which the cannabis business is to be located without regard to intervening structures.”

### \*\*Sensitive Receptors

Sensitive receptors include parks, playgrounds, K-12 schools, day care centers, and youth centers. Sensitive receptors outside of the jurisdictional boundaries of Culver City (for example, in Los Angeles) are included.

Day Care Centers are as defined in California Health & Safety Code Section 1596.76: Any child day care facility other than a family day care home, and includes infant centers, preschools, extended day care facilities, and school age child care centers.

Youth Centers are as defined in California Health & Safety Code Section 11353.1: Any public or private facility that is primarily used to host recreational or social activities for minors, including, but not limited to, private youth membership organizations or clubs, social service teenage club facilities, video arcades, or similar amusement park facilities. "Primarily used to host recreational or social activities for minors" means more than 50% of the onsite activities are oriented towards children under the age of 18. This could include, but is not limited to, martial arts studios, dance studios, gymnastics studios, indoor playgrounds, birthday party facilities, art studios, children's activity centers, tutoring centers, etc.