

Performance Venue – Letter of Intent

Culver CITY PERFORMING ARTS GRANT PROGRAM

The City of Culver City welcomes a diversity of performances throughout the community and encourages non-profit performing arts organizations of all sizes to apply for its annual Performing Arts Grant Program.

The City requires organizations applying for a grant to provide dates and locations of its proposed performances. This form must be completed, signed and included as part of the Performing Arts Grant Application. *Please include all the information requested below.*

ORGANIZATION

(Grantee) INFORMATION

Organization Name:

Contact Person, Title:

Telephone Number:

Email:

Mailing Address:

Performance Description:

Date(s) and times requested for use (including for rehearsal and performance):

Signature:

VENUE INFORMATION

Venue Name:

Contact Person, Title:

Telephone Number:

Email:

Special Use Requirements:

Preliminary Charge Quoted for Rehearsal and Performance Rental Fees:

Written Agreement Required:

Confirmation of date request acknowledged by:

Signature:

Performances will occur between January 1, 2020 and December 31, 2020.

The performances must be available to the general public in a building or facility that is ADA compliant, and that is wholly or partially located in Culver City or under the control of the City of Culver City.

Once grants are awarded, the Grantee will be responsible for the venue reservation. This Letter of Intent form is only to provide the City with venue information for the review process. Applicants are strongly urged to develop letters of agreement with venue operator.