

CONTRACT DOCUMENTS  
AND  
SPECIFICATIONS  
FOR

**SKATE PARK OFFICE AND RESTROOM PROJECT, PZ-830**



**CITY OF CULVER CITY**

**BID NO. #2007**

**Public Works Department**  
City of Culver City

9770 Culver Boulevard

Culver City, CA 90232-0507

(310) 253-5600

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**NOTICE INVITING BIDS**

**CITY OF CULVER CITY  
NOTICE INVITING SEALED BIDS  
FOR**

**SKATE PARK OFFICE AND RESTROOM PROJECT, PZ-830  
BID NO. #2007**

**1. ANNOUNCEMENT**

Notice is hereby given that sealed bids will be accepted by the City of Culver City, California, for furnishing all labor, services, materials, and equipment, and performing all work to provide for a complete and acceptable project for:

**SKATE PARK OFFICE AND RESTROOM PROJECT, PZ-830, BID NO. #2007**

In the City of Culver City and in strict accordance with the plans and specifications in the Office of the Public Works Director and City Engineer of the City of Culver City, 9770 Culver Boulevard, Culver City, CA. 90232.

**2. DESCRIPTION OF WORK:**

The work to be done consists of furnishing all materials, equipment, tools, labor and incidentals as required in the specifications and contract documents, for the following project: **"Skate Park Office and Restroom Project, PZ-830"**.

**3. COMPLETION OF WORK:**

All work to be done under this contract shall be completed within **fifty (50) working days**, beginning on the date stipulated in the written "Notice to Proceed" issued by the City Engineer.

**4. BIDDING PROCEDURES**

All bids and bidding procedures must comply with the "Instruction to Bidders", Section B of the Bid Documents.

**5. SUBMISSION OF BIDS**

Bids must be filed with the Office of the City Clerk, at 9770 Culver Boulevard, Culver City, CA. 90232, not later than **3:00 PM** on **10/3/2019** which time they will be publicly opened in the City Council Chambers. Bids will later be referred to the City Council of the City of Culver City for the appropriate action.

**6. BID SECURITY**

Each Bidder shall submit a form of Bid Guaranty such as a money order, a cashier's check, certified check, cash, or surety bond for the sum of ten percent (10%) of the total amount of the bid and made payable to the City of Culver City as a guaranty that the Bidder, if its bid is accepted, will enter into a satisfactory contract and furnish a bond for the faithful performance thereof, and for the payment of labor and materials costs, and insurance in accordance with the requirements of the contract documents.

**7. BID DOCUMENTS**

A copy of the plans and specifications (contained on a CD) shall be obtained only from the Engineering Division counter, 9770 Culver Blvd., Culver City, Ca 90232, 2<sup>nd</sup> floor in City Hall only, (310) 253-5600, for a **\$15.00** fee. There is a **\$15.00** mailing fee in addition to the non-refundable fee, or your Federal Express number. Addendum will be e-mailed and/or faxed only to the bid holders that have obtained the bid package directly from the City's Engineering Division.

**8. PRE-BID CONFERENCE (mandatory)**

A mandatory pre-bid conference will be held at 10 am on Tuesday, September 24, 2019 at the project site, Culver City Skate Park, 9910 Jefferson Blvd, Culver City, CA 90230.

**9. FORM AND STYLE OF BIDS**

Bids must be prepared on the forms provided with the BID DOCUMENTS and must be in compliance with the INSTRUCTIONS TO BIDDERS. Bidders shall not change the wording of the forms provided, except as required by Addendum.

**10. QUESTIONS/REQUESTS FOR INTERPRETATION**

Pursuant to Section B-4, all questions shall be directed to **Diana Szymanski**, Project Manager, at (310) 253-5623 or [diana.szymanski@culvercity.org](mailto:diana.szymanski@culvercity.org).

**11. RIGHT TO REJECT BIDS**

The Owner reserves the right to reject any or all bids as the best interests of the Owner may dictate. Bidders are referred to Section B-18 of the "INSTRUCTIONS TO BIDDERS," for additional qualification requirements.

**12. WAGE RATES AND PUBLIC WORKS CONTRACTOR REGISTRATION PROGRAM**

In accordance with the California Labor Code, no worker employed in work under contract to the Owner shall be paid less than the State of California Prevailing wage rates. Contractor shall comply with all other Federal, State and local laws related to labor.

Pursuant to California Labor Code Section 1771.1(a), "A contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in this chapter, unless currently registered and qualified to perform public work pursuant to Section 1725.5. It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded.

**13. CONTRACTOR'S LICENSE**

All bidders shall be licensed under provisions of Chapter 9, Division 3 of the Business and Professions Code of the State of California to do the type of work contemplated in the project. In accordance with provisions of California Public Contract Code Section 3300, the Owner has determined that the Contractor shall possess a valid Class "B" License at the time that the bid is submitted. Failure to possess the specified license shall render the bid as non-responsive

BY ORDER OF THE COUNCIL OF THE CITY OF CULVER CITY, CALIFORNIA

By: \_\_\_\_\_  
City Clerk

--End of Section--